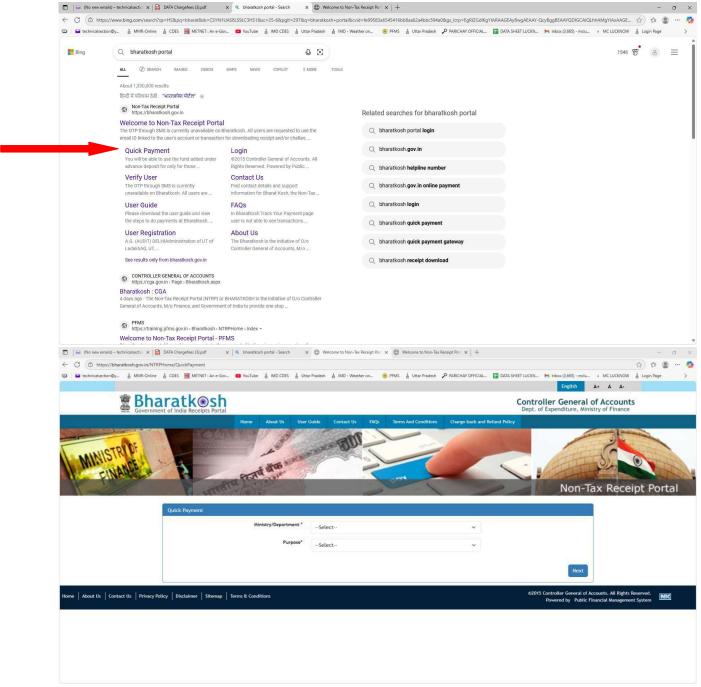


Important instruction:

(It is necessary to make separate payments in bharat-kosh and GST portals instead of option selected as "Supply of met data with GST" in Bharat-kosh portal.)

Steps for payment in Bharatkosh

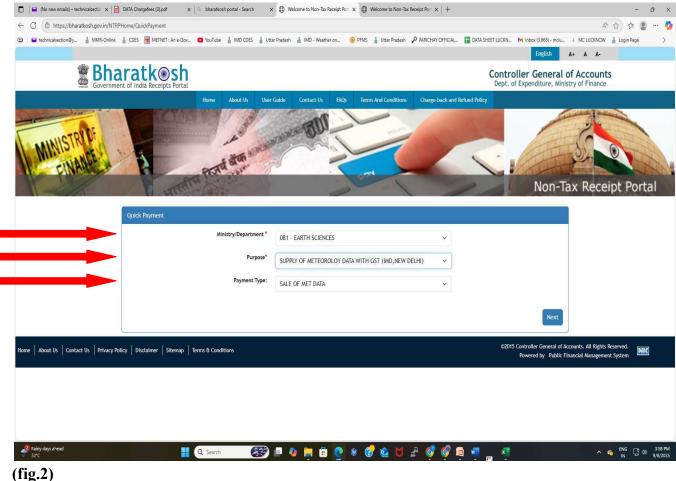
- 1. Go to browser and search bharatkosh portal.
- 2. Then under welcome to non-tax receipt portal select Quick Payment.
- 3. Click on quick payment, after click bharatkosh payment screen will open as shown in figure.1.



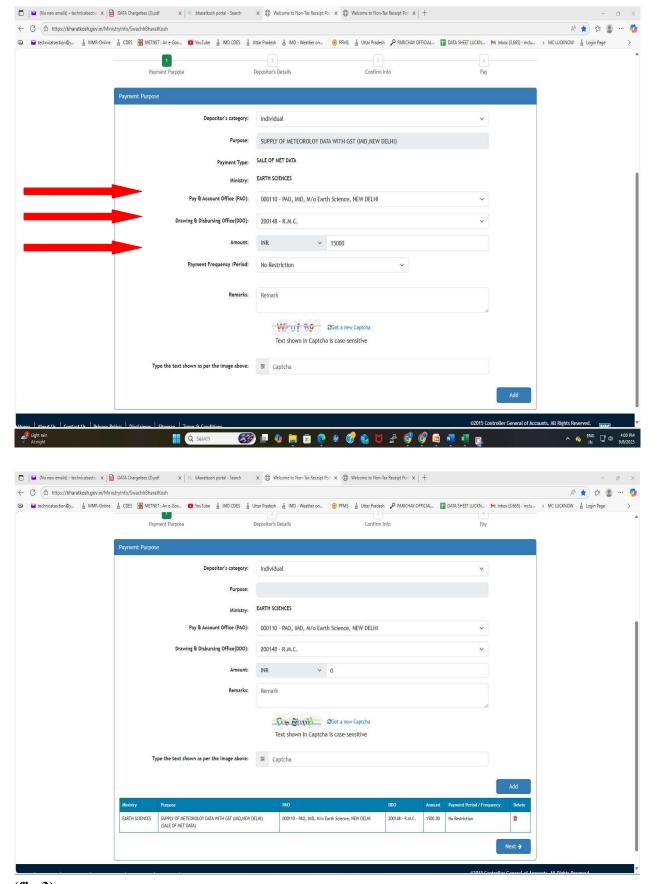
(fig.1)

4. Select ministry Department 081 Earth Sciences

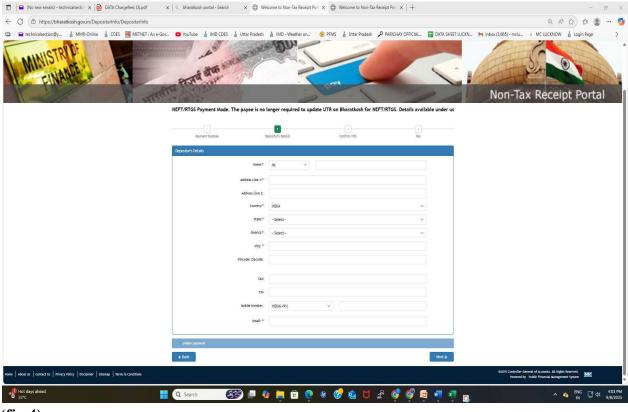
- 5. Purpose Select Supply of Meteorology Data with GST (IMD, NEW DELHI) for MET DATA CHARGES.
- 6. Payment type "SALE OF MET DATA" will come automatic don't change it.



- 7. Click on next a window of PAYMENT PURPOSE will open as shown in figure 3.
- 8. Select 000110-PAO, IMD, M/o Earth Science, New Delhi in Pay & Account Office (PAO)
- 9. Select DDO 200148 RMC, type amount, type the captcha text and click on add, again click on next a window of Depositors Details open as shown in figure 4. (Disclaimer—here purpose is selected as Supply of Meteorology Data with GST (IMD, NEW DELHI) but during payment only data cost without GST will be entered in Amount)

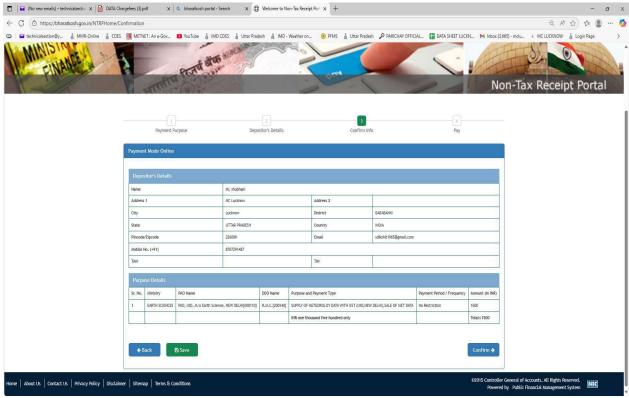


(fig.3)



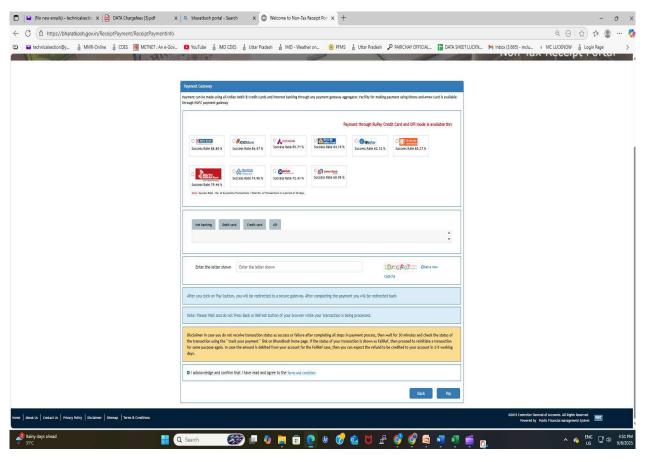
(fig.4)

10. fill this form of personal details and click on next, a Payment mode online window will open as shown in figure.5



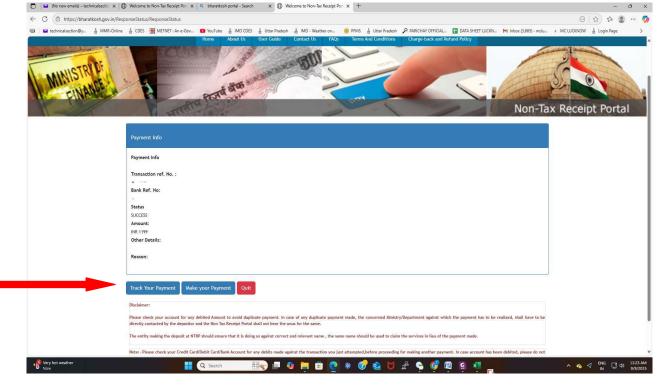
(fig.5)

11. Click on confirm Payment Gateway will open make payment as per your convenience (Net banking, debit card, credit card), enter captcha and click term and condition and pay.



(fig.6)

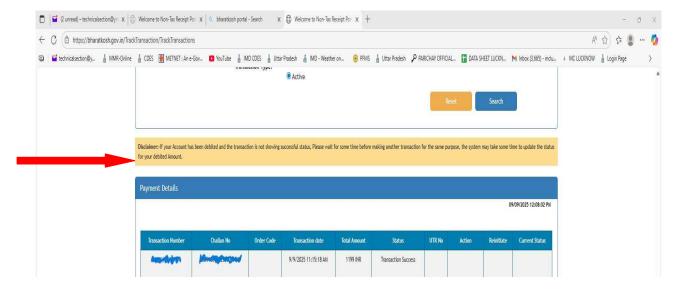
- 12. After payment is successful a window will open as shown in figure 7 click on track your payment there fill either mobile number or email id provided during payment in personal details after entering email or mob. No. an OTP will come to email or mob. No. enter it and click on verify OTP.
- 13. After click, track transaction window will open as shown in figure 8, then on opened window select transaction type active and click on search
- 14. After click a table will open as shown in figure 9 there click on transaction number after click a pop-up window will open as shown in figure 10 there click on pdf icon of transaction receipt, on click receipt will be downloaded automatically.
- 15. Save it and send to Technical section for further process.



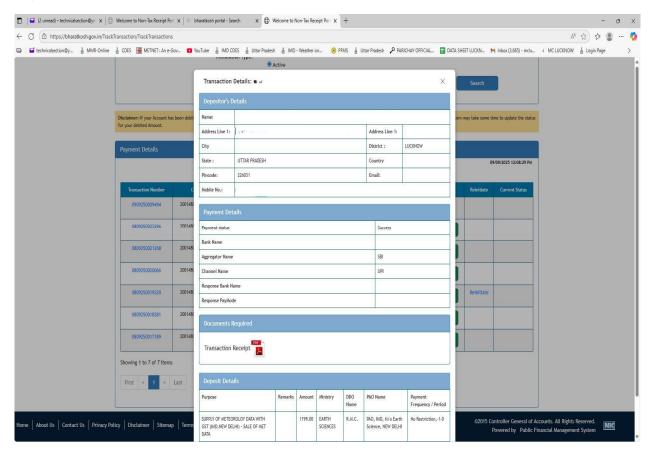
(fig.7)

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Track Transaction		
Note: Please select the date range(upto 90 days) for quick tra	ansaction search. Transaction Status Grocessary	
Mobile No:		
Email:		
	Change E-Mail	_
Transaction Ref. No:		
	Transaction Ref. No. should be 10 digits min. to filter data	
Financial Year:	2025-2026	× .
From:	11-Jun-2025	
To:	09-Sep-2025	9
	(ne	2005
Status	All	× .
Transaction Type:	Archive Active	
	Reset	
Disclaimers-If your Account has been debited and the transaction is not showin for your debited Amount.	ng successful status, Please wait for some time before making another transaction for the same purpose, the system may take son	me time to update the status

(fig. 8)



(fig.9)



(fig.10)

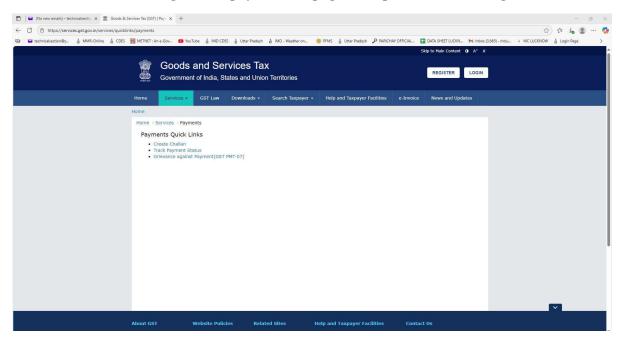
Steps for GST payment

- 1. Go to the link http://www.gst.gov.in.
- 2.GST portal will open as shown in figure 1.



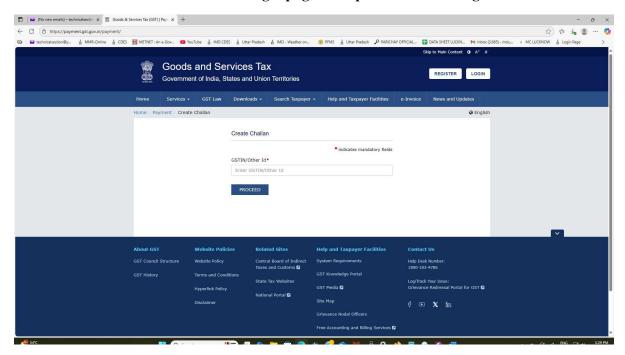
(fig.1)

3. Click on services and go to the payments, a page will open as shown in figure 2.



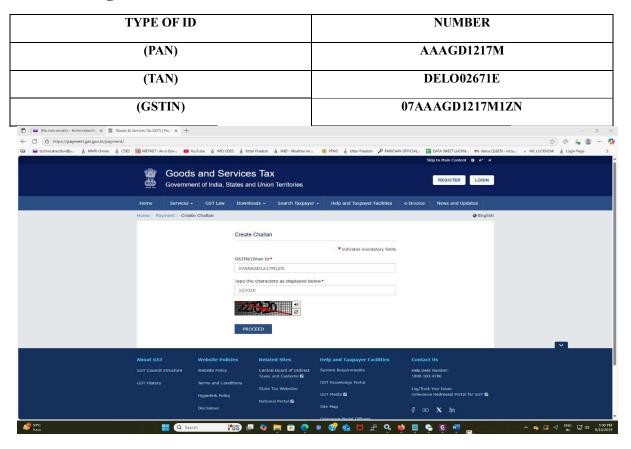
(fig.2)

4. Click on create challan after clicking a page will open as shown in figure 3.

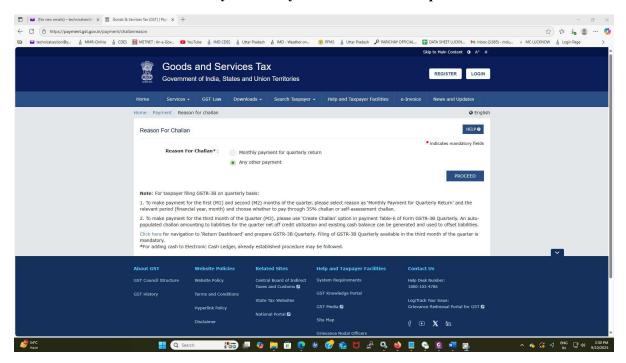


(fig.3)

5. Enter GSTIN NUMBER as given in table, fill the captcha code and click on proceed as shown in figure 4.

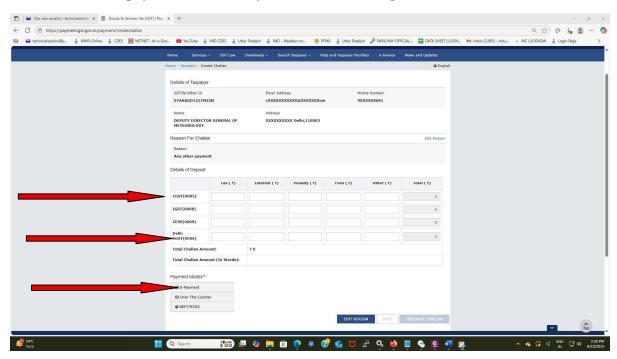


6. Select reason for challan "Any other Payment" then click on proceed.



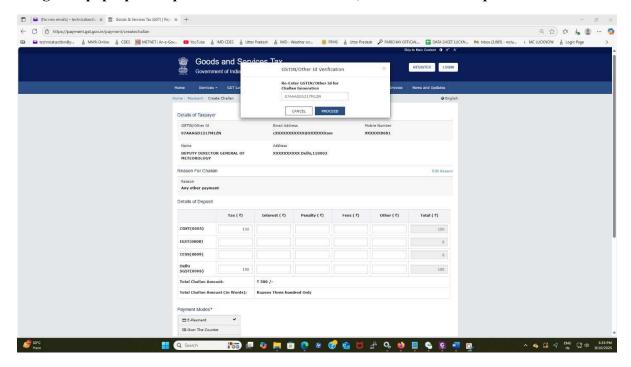
(fig.5)

7. A GST detail page will open as shown in figure 6. Here fill the CGST AND SGST AMOUNT, select payment mode e-Payment then click on generate challan



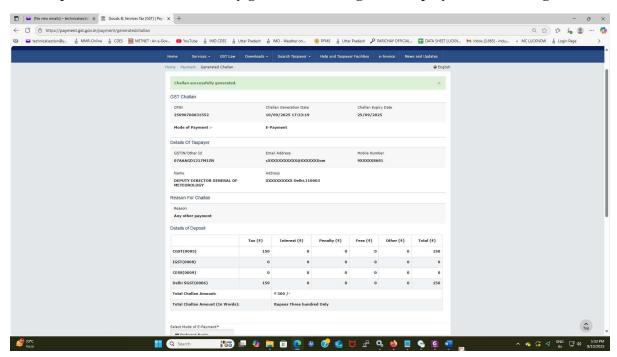
(fig.6)

8. Again a pop-up will open to enter GSTIN number, fill it and click on proceed



(fig.7)

9. After proceed challan successfully generated message will display as shown in figure 8.



(fig.8)