

Procedure for Data Procurement

- An account-login enrolment process is introduced for procuring meteorological data online through the 4.0 version of Data Supply Portal (DSP). The Enrolment is centrally managed at National Data Centre (NDC), O/o CRS, IMD Pune and the information is shared with data supply units of all RMCs / MCs.
- All users need to create an account, which will be valid normally till 31st March 2023 or till the revision of data charges or procedures, whichever is earlier.
- A registration will be complete after one-time submission of Identity Card and Certificate of Undertaking (If applicable) and Institution Letter (If applicable).
Link for registration- https://dsp.imdpune.gov.in/registration_form.php
- Thereafter, user needs to fill the Data Request Form online and get the data directly on payment of charges (if any steps are given below for payment of data at Bharatkosh and payment of GST) and submission of receipt of payment.
Link for Data Request Form - <https://mausam.imd.gov.in/shimla/docs/data-request.pdf>

After downloading the requested data, an acknowledgement may kindly be made at metcentresml@gmail.com

The certificate of Undertaking and Authorisation letter formats have been enclosed below in the same document (Wherever they are applicable)

NOTE: All documents are required to be uploaded in PDF format only

For any query following link may be accessed- <https://dsp.imdpune.gov.in/>
You may also contact us at metcentresml@gmail.com

Steps for online payment of Data Cost through Bharatkosh

- 1) Go to <https://bharatkosh.gov.in/> then click on "Quick Payment" option.
- 2) Select Ministry as "081 - EARTH SCIENCES".
- 3) Select Purpose as "SUPPLY OF METEOROLOGY DATA WITH GST (IMD, NEW DELHI)". Then Click Next.
- 4) Select Drawing & Disbursing Office(DDO) as “200148 – R.M.C.”
- 4) Enter the data cost amount in the amount section. **Note: - Please do not add GST in this amount^{*}.**
- 5) Click on Add button and then Click on Next.
- 6) Enter your details. Kindly enter company's name in Name section. Also add phone number and email id for future reference.
- 7) Click on Next button and then confirm.
- 8) Now for payment click on first radio button i.e. HDFC Bank and then you can do the payment using any option i.e. Net Banking, Debit Card, Credit Card or UPI.
- 9) Follow the instructions and your payment will be done.
- 10) Please download the transaction receipt and check your account for the payment that has been deducted.

*:- GST has to be paid at www.gst.gov.in using the procedure provided in the link <https://mausam.imd.gov.in/shimla/docs/gst-procedure.pdf>

Enclosure-IV (C)

- *To be signed by the Central / State Government Organisation and to be submitted by the private agency procuring the meteorological data on their behalf.*

TO WHOMSOEVER IT MAY CONCERN

This is to certify that M/s _____ has been assigned the project / work entitled _____ by _____. This project is a funded / Non- funded by this Organisation / Department.

Date : _____ (Stamp / Seal and Signature)

Place :

Enclosure-IV (A)

- *To be made and duly signed on the letter head of the Institute / Company / Party receiving IMD data.*
- *The certificate is valid for all data procurements made during next three years from the date of enrolment or till the end of the validity of the enrolment, whichever is earlier.*

CERTIFICATE OF UNDERTAKING

(To be signed by the party receiving meteorological data through Data Supply Portal)

I / We certify that :

1. The data supplied by India Meteorological Department will be used only for the purpose for which it has been asked for.
2. The data are meant exclusively for our own use and shall not be passed or transmitted on to any other party or agency (Indian or foreign) / media (Internet / electronic), either in part or in full. If so needed, prior approval in writing will be taken from India Meteorological Department for the same.
3. The data shall not be used for commercial purpose or to earn consultancy fees, honoraria etc.(applicable for parties other than commercial parties only).
4. Due acknowledgement shall be given to India Meteorological Department for the source of data in all reports / publications etc. brought out by us.

I / We agree to abide by all the terms and conditions as laid down by IMD with regard to procurement of Meteorological Data.

Signature :

Place :

Name :

Date :

Organisation :

Head of the Office/Department/Competent Authority
(Stamp/Seal of Requesting Party)